

**REGULAR MEETING, DECEMBER 4, 2019** at the Village Office at 7:00 PM.

Present: Mayor Scholl, Trustees Bennett, Jarvis, LeDuc and Mullady, Attorney Douthat

Guests: Elaine Thompson and Larry Carrow, WWTP Operators, Kathy Kiroy, Jamie Willette, Acting EMS Supervisor, Bobbie Jo Provost, EMT/Driver

Tr. Mullady made the motion, seconded by Tr. LeDuc to accept the **minutes** of the previous meeting, all were in favor, motion carried.

**James and Patricia Aierle** addressed the board about using the kitchen at the firehouse or community building as a **commissary kitchen** for their business that was previously discussed. They told the board they plan on competing this summer and will be catering small events only about 10 to 12 per year. They need to put a permitted kitchen on their health department permit where they will prep and store the food in the kitchen before the event, the event and they cleanup possibly the next day. It would be seasonal spring, summer and fall. They would prefer the firehouse as there would be no conflicts and would be willing to donate their time to do fundraising for the fire department in exchange for using the kitchen. They will have their own insurance and have purchased a catering trailer. They are willing to rent the kitchen and work around the community building schedule as the board preferred that venue. The board approved them to use the community building kitchen providing they schedule it and pay going rates like everyone else.

**Elaine Thompson, WWTP Operator** addressed the board regarding the **baffle** in the lagoon at the wastewater treatment plant. It is ripping and she has gotten a quote from Parkson Corporation the company that makes the equipment to replace it. The cost to replace it is quoted at \$32,010.00 and would be scheduled in June to be done as divers must install it in warmer weather. It also needs 60 days to be manufactured so Mrs. Thompson was requesting that this be approved now to schedule in June. Tr. LeDuc offered **Resolution No. 19-12-04-01** to approve the project for \$32,010.00, Tr. Jarvis seconded upon roll call vote: Bennett-yes, Jarvis-yes, LeDuc-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried. If the baffle breaks before the repair, then the septage trucks will have to be suspended.

It was noted that **NYS Civil Service Commission** approved the **waiver** for **Cory Crahan as AEMT/Driver for the period 11/1/19 to 6/30/20.**

The Board discussed the **Health Insurance renewal** as of 1/1/20. If the board left everything the same the increase would be 6.9%. Burnham Financial had suggested going to BlueShield of NENY PPO 800 with a 1.6% increase. The budget included a 10% increase. The employees reviewed the policy and Shawn Ryan PW Supervisor had sent a memo to the board stating that the employees wanted the village board to keep the policy that they currently have. Tr. Mullady offered **Resolution No. 19-12-04-02** to renew the policy with what we currently have at an increase of 6.9%, Tr. LeDuc seconded upon roll call vote: Bennett-yes, Jarvis-yes, LeDuc-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

The **Parks and Rec bylaws** were discussed. The clerk had looked for info on when the Youth Commission was formed as a joint venture but could not find any info in the minutes. The annual report is filed separately for the joint venture and is funded by the Village and the Towns of Dannemora and Saranac. There is an agreement with the Town of Dannemora which she gave board copies. After a discussion Tr. LeDuc made the motion, seconded by Tr. Bennett to dissolve the parks and recreation bylaws and treat them as a department of the Village all were in favor, motion carried.

The **Clinton County Land Bank** was tabled as Tr. LeDuc has not heard from the County on this.

Tr. LeDuc discussed the **credit card companies** that she had contacted. She had checked with our bank Glens Falls National who used Egov Strategies that charges 1.3%. Jason Morris from the company would like to come up and set up a demo to review. She had also checked with **Kathy Tripp** who has **Flashbank** and their rate is 4.2%. The clerk is to check with the Deputy Clerk and come up with some dates to set up the demo with Tr. LeDuc.

Attorney Douthat had received some comments from **Saranac Central's** attorney on the **Walking path** but has not had time to review.

Selective Insurance had called regarding the Fire Chief's **truck claim** and were looking for pictures of the damage. The Pictures were sent today.

The Village had received a quote from **Northline Electric** on the **Streetlights** replacement that the village owns plus the rink. The equipment will cost the village \$10700 to purchase directly and the Labor from Northline Electric will cost \$15,525.00 and we would be responsible to dispose of the old lights. This was tabled until Tr. Mullady can find out how much the rebates would be from NYSEG and also to see how much can be covered under CHIPS. Mayor Scholl will see if Northline will extend the quote beyond the 30 days as noted.

Mayor Scholl appointed **Richard Dupee permanent full time laborer.** Tr. Jarvis made the motion, seconded by Tr. Mullady to accept the appointment all were in favor, motion carried.

Mayor Scholl appointed **Todd Perry Code Enforcement Officer** to fill in until we can find someone to fill the vacancy at a rate of \$449.16/month. Tr. Jarvis offered **Resolution No. 19-12-04-03** to approve, Tr. Mullady seconded upon roll call vote: Bennett-yes, Jarvis-yes, LeDuc-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

A **Backup plow** was discussed. **Shawn Ryan, PW Supervisor** had found a used one at RR Charlebois Inc. for \$15,000. A 2005 International 7500 with 178,856 miles. It's being used and will be brought here for the Public Works Department to try out. The Board tabled any action until the truck is brought here and Tr. Jarvis can look it over and give his opinion on the purchase.

The village had a balance of \$739.72 from the **Complete Streets grant** funding that was not expended. The Clerk had contacted the county and advised the remaining money could be used for anything that supports physical activity so she suggested buying benches for the walking path behind the community building. Tr. Jarvis offered **Resolution No. 19-12-04-04** to purchase **benches** with the remaining money, Tr. Bennett seconded upon roll call vote: Bennett-yes, Jarvis-yes, LeDuc-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

Tr. Jarvis offered **Resolution No. 19-12-04-05** to approve the following interfund transfer for overtime:

Transfer  
to:

A1325.1	Clerk-Treasurer	860.25
A1610.1	COMMUNITY BUILDING	315.21
A1640.1	GARAGE	472.32
A5110.1	STREETS	165.34
Total		1,813.12

Transfer from:

1990.401A	Contingency-overtime	1,813.12
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Tr. LeDuc seconded upon roll call vote: Bennett-yes, Jarvis-yes, LeDuc-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

Tr. Jarvis offered **Resolution No. 19-12-04-06** to approve the following interfund transfer for overtime:

2. Sewer Fund transfer to:

G8120.1	SEWERS	29.52
G8130.1	DISPOSAL PLANT	3,779.08
Total		3,808.60

Transfer from:

G1990.400	Contingency-overtime	3,808.60
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Tr. Bennett seconded upon roll call vote: Bennett-yes, Jarvis-yes, LeDuc-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

Tr. Jarvis offered **Resolution No. 19-12-04-07** to approve the following interfund transfer for accounts overspent:

3. General Fund accounts overspent

A4020.100	Registrar Personal Svces	41.00
A5410.100	Sidewalks Personal Svces	2873.58
Total		2,914.58

Transfer from to cover:

A599	Appropriated fund balance	41.00
A5110.100	Streets Pers. Svces	2,873.58
total		2,914.58

Tr. Mullady seconded upon roll call vote: Bennett-yes, Jarvis-yes, LeDuc-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

Mayor Scholl read the monthly reports for EMS, diesel, gas, overtime, parking and fire for November 2019.

Mayor Scholl appointed **Elizabeth Fewster, EMT/Driver permanent part-time** at 24 hours/week with a 25 cent raise pending eligibility lists. Tr. Jarvis made the motion, seconded by Tr. Bennett to accept the appointment all were in favor, motion carried. Mayor Scholl appointed **Debra Winter, Permanent Part-time AEMT/Driver** pending the eligibility list for 24 hours and 25 cent raise. Tr. Jarvis made the motion, seconded by Tr. Mullady to accept the appointment all were in favor, motion carried.

Tr. Jarvis offered **Resolution No. 19-12-04-08** to approve vision and dental insurance for **Kody Thomson** effective 1/1/20, Tr. Bennett seconded upon roll call vote: Bennett-yes, Jarvis-yes, LeDuc-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

Tr. Jarvis stated that there are some repairs for the ambulance that can wait until budget time: head light bucket and the mirror is loose for an estimate of \$576.00.

Tr. Bennett asked when the cones will be moved on **Manley Street** as that is a mess. Larry Carrow stated that once the ground freezes they will move them.

Mayor Scholl discussed the **Parking lot on Fairbanks Ave.** The state will be doing some repairs. They also would like an updated agreement with the village. The board agreed to have the annual safety training on Dec. 24 at 11:00 am. Mayor Scholl stated that the info from Shawn Ryan on Larry Carrow becoming a certified mechanic is a budget item.

Attorney Douthat stated that the new rules for the bail reform might affect the court revenue by dropping it.

**Myndi Aldavar** from Solar Farms addressed the board on a **solar program** that could raise money for nonprofits. She left some literature. She will be put on the agenda for the next meeting.

Tr. Mullady made the motion to adjourn to executive session at 8:20 PM to discuss the **employment history** of a particular person, Tr. Jarvis seconded all were in favor, motion carried. Tr. LeDuc made the motion, seconded by Tr. Bennett to adjourn the executive session at 8:45 PM all were in favor, motion carried. Mayor Scholl stated there was no action taken on the raise request and this is tabled for further information from the PW Supervisor.

A discussion on the **fire department’s workers compensation policy** was held. Northern Insuring has raised the amount by 79% claiming they added some of the population in the prison and one of the other districts in the group had a death claim. The costs went from \$10531 last year to \$18886. The clerk tried to get some other pricing but Northern Insuring had contacted all of the companies for pricing and NBT Mang could not get pricing unless the village signed a broker of record letter. With it being so late before the renewal the clerk did not think we would have time to switch nor would the rates be any lower. She will put this on the calendar for review earlier next year and has voiced the village’s displeasure on how this was handled by Northern Insuring. In doing research on this she found out from the Fire Chief Byron Wing that the Fire Department has an agreement with the prison to cover the outside areas of the prison. The board agreed to send the fire department a letter informing them that this village board has to sign off on this agreement as they are the Fire Commissioners.

Tr. Bennett offered **Resolution No. 19-12-04-09** to declare the 92 Ford L9000 as **surplus equipment** and put the truck out to bid for parts with the minimum bid of \$1500, Tr. Jarvis seconded upon roll call vote: Bennett-yes, Jarvis-yes, LeDuc-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

Tr. Jarvis offered **Resolution No. 19-12-04-10** to pay the **bills** on abstract no 7 for \$106598.77, Tr. Bennett seconded upon roll call vote: Bennett-yes, Jarvis-yes, LeDuc-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

Tr. Jarvis made the motion, seconded by Tr. LeDuc to adjourn at 8:50 PM all were in favor, motion carried.

Respectfully submitted,

Bennett

Jarvis

LeDuc

Clerk

Mayor

Mullady