

REGULAR MEETING, FEBRUARY 12, 2019 at the Village office at 6:00 PM.

Present: Mayor Bennett, Trustees Jarvis, Scholl, and Tripp, Attorney Douthat. Tr. Babbie was excused.

Guests: Byron Wing, Shawn Ryan, PW Supervisor (came in at 6:15 PM)

Tr. Scholl made the motion, seconded by Tr. Tripp to accept the **minutes** of the previous meeting, all were in favor, motion carried.

The board discussed the **Cook Street Project closeout**. The board had received a copy of the signed agreement between JE Sheehan and David Coulon from DC Auto to compensate him for disruptions to his business revenue and personal time during the project. Mr. Sheehan had given the village the option of paying Mr. Coulon directly or sending the money to JE Sheehan and having them pay it directly. Tr. Scholl offered **Resolution No. 19-02-12-01** to pay DC Auto \$7000 and David Coulon \$2000 directly and change the abstract amount to pay JE Sheehan to \$177,015.08 to close out the project, Tr. Jarvis seconded upon roll call vote: Jarvis-yes, Babbie-absent, Tripp-yes, Scholl-yes, Mayor Bennett-yes. Resolution Carried.

Mayor Bennett appointed Kelli Rose as **HIPPA Privacy/Security Officer**. Tr. Scholl made the motion, seconded by Tr. Jarvis to accept the appointment all were in favor, motion carried.

Mayor Bennett named the **Incident Response Team** as the HIPPA Officer, Mayor, EMS Board Liaison and the EMS Supervisor. Tr. Scholl made the motion, seconded by Tr. Jarvis to approve the Team all were in favor, motion carried.

Tr. Tripp made the motion, seconded by Tr. Scholl to adopt the updated **Employee policies** as written and distribute to all of the employees all were in favor, motion carried.

Tr. Scholl stated that he and Tr. Jarvis had met with Jamie Willette, Alice Thompson, Jeremy Miner and Doctor Skinner to discuss the **Medical Director** position as Dr. Beach is moving out of the area. He is affiliated with CVPH and UVM health centers and is an instructor on EMS things. He told them that he would respond to emails or texts as needed and quoted \$500 for the term of 2/1/19-1/31/2020 to do this. Mayor Bennett offered **Resolution No. 19-02-12-02** to hire Dr. Stephen Skinner effective 2/1/19 to 1/31/2020, Tr. Scholl seconded upon roll call vote: Jarvis-yes, Babbie-absent, Tripp-yes, Scholl-yes, Mayor Bennett-yes. Resolution Carried.

The board had received resignations from Tasha Hamel-Ely, Stephen Perotti and Michaela Butler, all EMT's for the **EMS department**. Tr. Scholl made the motion, seconded by Tr. Tripp to accept the resignations all were in favor, motion carried.

The Clerk and Deputy Clerk did some research on the **Basic EMT/Driver** rates throughout the area because we are continuously losing our per diems to other agencies. Tr. Jarvis offered **Resolution No. 19-02-12-03** to bring all basic EMT/Drivers pay up by \$.72/hour which will bring them up to the lowest rate in the area and cost \$1336.00 until the end of May, Tr. Scholl seconded upon roll call vote: Jarvis-yes, Babbie-absent, Tripp-yes, Scholl-yes, Mayor Bennett-yes. Resolution Carried.

Mayor Bennett appointed **Kyle Stromback Kacie LaValley and Kody Thomson Permanent Part time EMT/Drivers** from the list 24 hours per week giving them an option of taking \$.25/hour or 24 hours of personal time. Tr. Scholl made the motion, seconded by Tr. Tripp to accept the appointments all were in favor, motion carried. Mayor Bennett appointed **Cory Crahan and Neal Carlin AEMT/Driver Permanent Part time** from List. Tr. Scholl made the motion, seconded by Tr. Tripp to accept the appointments all were in favor, motion carried.

Tr. Tripp made the motion, seconded by Tr. Scholl to accept **Martha Sweeney's** resignation from the planning Board all were in favor, motion carried. A letter of thanks will be sent to her.

Resolution No 19-02-12-04 was made by Trustee Scholl and seconded by Trustee Jarvis that the Village of Dannemora be an active participant in the **Clinton County Land Bank program** the cost will be \$324.32 the first two years upon roll call vote: Jarvis-yes, Babbie-absent, Tripp-yes, Scholl-yes, Mayor Bennett-yes. Resolution Carried. This will deal with the issue of building demolition, remediation and zombie properties in Clinton County.

The Fire Department sent a letter requesting to renew the delegates and Alternate for the fire advisory board for the term 5/1/18-4/30/19 appointing Richard Akey as Delegate and Bryon Wing as alternate. Tr. Scholl made the motion, seconded by Tr. Jarvis to accept the appointments all were in favor, motion carried.

Tr. Scholl made the motion, seconded by Tr. Tripp to have **budget workshop meetings** on the following dates March 4, March 8, March 14 and March 21 all at 4:00 PM all were in favor, motion carried.

Mayor Bennett appointed Novia Lee Wood, John Bingel and Bernadette Hart as **Inspectors of Election** with Mary Ann Lawliss an alternate if someone is sick. Tr. Tripp made the motion to accept, Tr. Scholl seconded upon roll call vote: Jarvis-yes, Babbie-yes, Tripp-yes, Scholl-yes, Mayor Bennett-yes. Resolution Carried.

Mayor Bennett stated that he and Tr. Scholl have met with the Town Supervisors then they met with the Saranac Fire District Commissioners and they no longer want to form a non-profit Corporation for the **EMS Program**. They want the village of continue running the program. They told them that the Village will come up with a proposal and send to the Fire District and the Towns but we are still working on this.

Tr. Scholl made the motion, seconded by tr. Tripp to accept the resignations from Kathy Kiroy and Dick Couture from the **Beautification Committee** all were in favor, motion carried. A letter of Thanks will be sent to them for putting the tree up every year and everything else they did.

Discussion was held on extending the **moratorium** on multiple dwellings that end in March because the planning board does not have enough time to get the amendments done. Attorney Douthat had submitted a Local Law to do the extension and discussion was held whether to extend it by six months or a year. It was agreed to extend for a year. Tr. Scholl made the motion, seconded by Tr. Jarvis to Introduce **Local Law No. 1 of 2019**-a Local Law amending Local Law No 1 of 2018 to extend the moratorium for 1 year. All were in favor, motion carried. Tr. Scholl made the motion, seconded by Tr. To hold a public hearing on Local Law No. 1 of 2019 on March 6, 2019 at 6:00 PM all were in favor, motion carried.

Mayor Bennett read the Fire, Overtime, EMS, Parking, gas and diesel reports. The Fire Department noted that the new AC/heat pump is not working. Mayor Bennett is going to contact Kevin Garrow to fix. On the EMS report they requested to purchase the rest of the supplies needed to fill the cabinet but they did not have an estimate. Tr. Scholl offered **Resolution No. 19-02-12-06** to allow them to spend up to \$800 for supplies, Tr. Jarvis seconded upon roll call vote: Jarvis-yes, Babbie-absent, Tripp-yes, Scholl-yes, Mayor Bennett-yes. Resolution Carried.

Tr. Tripp requested that the Peoples Park be renamed for Jenny Dumas who with her sister Barb spent a lot of time weeding and watering the plants and the upkeep. This was tabled to do more research.

Tr. Jarvis stated that they interviewed Keith Davis for MEO II. He has a CDL license, wants \$16.00/hour with no health insurance. Discussion was held. Tr. Tripp offered **Resolution No. 19-02-12-07** to offer him \$15.00/hour with no health insurance, Tr. Jarvis seconded upon roll call vote: Jarvis-yes, Babbie-absent, Tripp-yes, Scholl-yes, Mayor Bennett-yes. Resolution Carried.

Mayor Bennett stated that he and Trustee Scholl met with a **grant writer** Laura Lacey Curler from the **Rural Preservation Company of Clinton County**. She told them that we would need to apply for a technical assistance grant before applying for anything else which would cost \$750.00 to apply and also there is a grant later in the year for an EMS building which also would cost \$750.00 to apply for. This is more budget information.

Tr. Jarvis made the motion, seconded by Tr. Scholl to have all **village bills** be sent to the attention of the Clerk at the office as we are having problems receiving bills late and are overdue all were in favor, motion carried.

Tr. Tripp offered **Resolution No. 19-02-12-08** to purchase a drop **sander/spreader** for the back of the tractor for \$3,230.00 from Snowline, Tr. Jarvis seconded upon roll call vote: Jarvis-yes, Babbie-absent, Tripp-yes, Scholl-yes, Mayor Bennett-yes. Resolution Carried. Shawn Ryan, PW Supervisor said this is reimbursable from CHIPS \$.

Tr. Jarvis offered **Resolution No. 19-02-12-09** as per policy to pay Larry Carrow a \$1.00/hour for the two weeks he was acting Supervisor while Shawn Ryan was gone on family emergency, Tr. Tripp seconded upon roll call vote: Jarvis-yes, Babbie-absent, Tripp-yes, Scholl-yes, Mayor Bennett-yes. Resolution Carried.

Shawn Ryan, PW Supervisor and Mayor Bennett discussed the **trucks that the village loaned to the state**. When the trucks came back they were broken and no one told Mr. Ryan that they were broken. Mayor Bennett met with the Dep of Administration and told him that the village will no longer be lending out trucks to the state. The Board agreed. Discussion was held on the changeover in Watertown for the CHIPS representative. When questioned about the need that every intersection needs to be cut out and ADA compliant when we are paving and the previous \$20,000 that we are waiting to be paid from 2017 paving, Shawn Ryan stated that we lost that reimbursement because it had to be submitted within a certain time frame that he was not aware of. Shawn is to drop off the information so the Mayor can send a letter to see if they would reconsider.

Tr. Scholl offered **Resolution No. 19-02-12-10** to pay the bills as presented on abstract no. 9 for a total of \$243,702.53, Tr. Jarvis seconded upon roll call vote: Jarvis-yes, Babbie-absent, Tripp-yes, Scholl-yes, Mayor Bennett-yes. Resolution Carried.

Tr. Scholl made the motion, seconded by Tr. Jarvis to adjourn to executive session at 7:37 PM to discuss a particular person all were in favor, motion carried. Tr. Jarvis made the motion, seconded by Tr. Scholl to adjourn the executive session at 8:00 PM all were in favor, motion carried. Mayor Bennett stated the action taken was that Todd Delisle’s driver’s license will be run by our insurance company and they will advise us if he is eligible to run our equipment. And the Clinton County Department of Personnel will be checked to see if there is another title we can use for him.

Tr. Scholl offered **Resolution No. 19-02-12-11** to reduce **Dennis Grimm’s** EMS Bill to \$1133.00 and allow him to pay in installments to be completed by June 2019, Tr. Tripp seconded upon roll call vote: Jarvis-yes, Babbie-absent, Tripp-yes, Scholl-yes, Mayor Bennett-yes. Resolution Carried.

Tr. Scholl made the motion, seconded by Tr. Jarvis to adjourn at 8:05 PM all were in favor, motion carried.

Respectfully submitted,

Jarvis

Clerk

Scholl

Mayor

Tripp