

REGULAR MEETING, MAY 1, 2019 at 7:00 PM at the Village Office.

Present: Mayor Scholl, Trustees Bennett, Jarvis, LeDuc and Wing, Attorney Douthat was excused.

Guests: Byron Wing, Fire Chief, Kelli Rose, Deputy Clerk, Jamie Willette, EMT/Driver, Jared Silverman, AEMT/Driver, Shawn Ryan, PW Supervisor, Kathy Kiroy, Melissa McManus, Bill Donahue

Tr. Jarvis made the motion, seconded by Tr. Bennett to accept the **minutes** of the previous meeting
All were in favor, motion carried.

Melissa McManus came to discuss working with the Town of Dannemora to utilize a grant from Empire State Development on preparing an **Economic Development Plan**. She is looking at getting jobs and business sustain and startup in the Town. Also looking at the former mines in Lyon Mountain and the special history of Lyon Mountain and Dannemora and continue things to make the community a good place to live. She stated the members of the PAC Board are Bill Donahue, Byron Wing; Kevin St.Germain; Lisa Napper; Mayor Rick Scholl; Supervisor Bill Chase; Joey Varin; Bill LaDuke; Leslie Dann; Barb LaDuke ; and Brenda Owen. Initially items noted to discuss are to possibly plan a downtown area, need for broad band, and need for trail development. Key action items. Public hearing would be set up for public input. . She stated the Process would end by July 31, 2020.

Bill Donahue stated that he is working with Melissa McManus on the Town project and would like to possibly combine the village and the Town to work on projects together. He left some literature to copy for the village board.

The board discussed the **EMS shifts** and the attorney's memo. There are no laws dictating the number of hours that the EMT's can work but there is a lot of recommendations on a 24 hour shift. Tr. Jarvis made the motion to limit the hours to be scheduled to be no more than 24 hours with the exception of there being call ins starting June 1, Tr. Bennett seconded Trs. Bennett, Jarvis, and LeDuc and Mayor Scholl voted for the motion, Tr. Wing voted against, motion carried.

Tr. LeDuc made the motion, seconded by Tr. Jarvis to adopt the following **Tobacco Free & E-Cig Policy:**

The Village of Dannemora is committed to providing safe and healthy environments for its officers, employees, residents and visitors. Tobacco use is a major cause of preventable disease and death. Smoking, tobacco use, and exposure to second -hand smoke have been found to cause heart disease, cancer, asthma, bronchitis, and other respiratory problems. Electronic delivery devices, commonly referred to as electronic cigarettes, closely resemble and purposefully mimic the act of smoking. They produce an aerosol of undetermined and potentially harmful substances and typically contain nicotine derived from tobacco, which is a highly addictive substance. Their use in locations where smoking is prohibited creates concern and confusion and makes policy enforcement more difficult. The Village of Dannemora believes the use of tobacco products, including electronic delivery devices, on its property is detrimental to the health and safety of its employees and other visitors.

DEFINITIONS

"All Times" means 24 hours a day, seven days a week.

"Electronic Delivery Devices" means any product that can be used by a person to deliver nicotine, lobelia, or any other substance through inhalation of aerosol or vapor from the product. The term includes, but is not limited to, devices manufactured, distributed, marketed or sold as e-cigarettes, e-cigars, e-pipes, or under any other product name or descriptor.

"Property" means all facilities, grounds, and property (including vehicles) owned, leased, rented, contracted, used, or controlled by the Village.

"Smoking" means inhaling or exhaling smoke from any lighted or heated cigar, cigarette, pipe, or any other tobacco or plant product, or inhaling or exhaling aerosol or vapor from any electronic delivery device. Smoking includes being in possession of a lighted or heated cigar, cigarette, pipe, or any other tobacco or plant product intended for inhalation, or an electronic delivery device that is turned on or otherwise activated.

"Staff" means any person employed by the Village in a full- or part-time capacity, or any position contracted for or otherwise employed, with direct or indirect monetary wages or profits paid by the Village, or any person working on a volunteer basis. The term includes, but is not limited to, elected and appointed officials, personnel, contractors, consultants, and vendors.

“Tobacco Products” means any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means.

“Tobacco Use” means the act of smoking, the use of smokeless tobacco, or the use of any other tobacco product in any form.

“Visitor” means any person who is not part of the Village staff.

POLICY

The sale and use of tobacco products and electronic delivery devices is prohibited at all times in or on all Property owned and operated by the Village of Dannemora. The Village has the authority to control regardless of location. There are no areas designated for tobacco use on Village of Dannemora property.

APPLICABILITY

This policy applies to all visitors and staff on Village of Dannemora property. This policy also applies to private vehicles parked in Village parking lots. Organizers and attendees at public or private events on Village property are required to abide by this policy. Event organizers are also responsible for communicating and enforcing this policy. When Village events are conducted off Village property, Village staff will work with the owner to prohibit the use of tobacco and electronic delivery devices throughout the property.

EXCEPTIONS

It is not a violation of this policy to use a product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other Medical purposes, and is being marketed and sold solely for such an approved purpose. It is not a violation of this policy for a Native American to use tobacco on Village property as part of a traditional Native American spiritual or cultural ceremony. Approval from administration must be requested and received prior to the ceremony.

DISSEMINATION

Signage will be posted at strategic locations to notify staff and visitors of this policy.

CESSATION

The Village of Dannemora will identify and/or offer cessation programs and services to those ready to quit.

COMPLIANCE AND ENFORCEMENT

The success of this policy depends on the consideration and cooperation of both tobacco-users and non-users. Enforcement is a shared responsibility of all staff. Individuals acting in violation of this policy will be reminded and asked to comply. Staff found to have violated this policy may be subject to disciplinary action. Visitors who violate this policy may be asked to leave the property.

EFFECTIVE DATE

This policy shall take effect in full on June 1, 2019 and will be period and will be periodically assessed for effectiveness and revised accordingly.

Tr. Bennett made the motion, seconded by Tr. LeDuc to accept the resignation of **Todd Delisle** as **Laborer** effective April 26, 2019 all were in favor, motion carried.

The clerk had received quotes from BidURenergy Inc. for the natural gas for the village accounts from Constellation New Energy at .38390 for 36 months, New wave Energy of .047260, and Plymouth Rock for .48810. This would show an estimated savings of \$3322.93 from our current contract price. Tr. Jarvis offered **Resolution No. 19-05-01-01** to contract with Constellation New Energy for a term of 36 months at a rate of \$.38390, Tr. LeDuc seconded upon roll call vote: Jarvis-yes, Bennett-yes, LeDuc-yes, Wing-yes, Mayor Scholl -yes. Resolution Carried.

Tr. Bennett offered **Resolution No. 19-05-01-02** to **relevy** the following **water and sewer rents** to the Village Tax Roll Town of Dannemora Water rents-\$13,561.16 and Sewer Rents \$8,544.99 and the Town of Saranac Water rents \$7,832.00 and Sewer Rents \$4,623.43 and to send shut off notices to the following outside users:

Stephen Coulon and Kevin Sheehan, Tr. LeDuc seconded upon roll call vote: Jarvis-yes, Bennett-yes, LeDuc-yes, Wing-yes, Mayor Scholl -yes. Resolution Carried.

Tr. LeDuc made the motion, seconded by Tr. Bennett to accept the following **fire department officers** Chief- Byron (Butch) Wing, Asst. Chief - Bruce Barber, Fire Captain - Jason Carter, Fire Captain-Marc Woodward, Fire Lieut. - Nick Pain, Fire Lieut. - Perry Barber, EMS/Rescue Captain - Jeremy Miner, all were in favor, motion carried.

The board tabled the **County fire advisory appointments** until the Fire department sends down their recommendations.

Tr. Jarvis offered **Resolution No. 19-05-01-03** to send in a grant application for the **Healthy Schools and Communities** that improves pedestrian safety utilizing the Complete Streets Concept Plan for up to \$8000 for signs and Pedestrian Crossing Signs, Tr. Bennett seconded upon roll call vote: Jarvis-yes, Bennett-yes, LeDuc-yes, Wing-yes, Mayor Scholl -yes. Resolution Carried.

Mayor Scholl read the EMS, overtime parking, fire, gas and diesel reports for April. Mayor Scholl appointed **Kacie LaValley** as back up EMS Supervisor if Jamie Willette and Cory Crahan are not available since Alice Thompson is out on leave. Tr. Jarvis made the motion to accept, Tr. LeDuc seconded all were in favor, motion carried.

Tr. Wing asked if the mess could be cleaned up at the corner of Manley Street now that the water is not flowing down the street. Shawn Ryan stated he would take care of this. Discussion was held on the rates of pay for the Laborer that was advertised and the MEO I position. Tr. LeDuc made the motion, seconded by Tr. Jarvis to set the Laborer rate at \$13.25/hr. and MEO I at \$15.50/hr. all were in favor, motion carried. Interviews will be set up with Mayor Scholl, Tr. Wing and Shawn Ryan, PW Supervisor. Tr. Wing also requested that all EMS employees take the EVOK class within three months of hiring. Jamie Willette, EMS assistant stated that all EMS employees are trained on all three ambulances before they start. The board agreed to have Justin Couture and Gary Vaughn work on street sweeping in the evening.

Mayor Scholl stated that **Jamie Willette** is eligible per employee policies to receive a \$1.00 per hour raise while Alice Thompson is out on medical leave and she is also been here past the six months and is also eligible for an additional raise. Tr. Jarvis offered **Resolution No. 19-05-01-04** to approve the \$1/hr. until Mrs. Thompson returns plus \$.50/hr., Tr. LeDuc seconded upon roll call vote: Jarvis-yes, Bennett-yes, LeDuc-yes, Wing-yes, Mayor Scholl -yes. Resolution Carried.

Shawn Ryan, PW Supervisor told the board that the **ADA transitions** are done and pictures have been sent to the clerk to complete the paperwork. He also noted that there is a new round of grants from DEC for salt sheds though they are 50/50 match.

Fire Chief Byron Wing stated he had contacted NCC Systems and All Tech Systems along with Calogne Security Systems in regards to repairing the **alarm system** at the firehouse. NCC Systems and All Tech Systems would need to put in their own equipment. The system that is there now is supported by **Calogne Security Systems** and they had submitted a cost to repair of \$1578.00 plus \$399.00 for the annual Monitoring. Tr. Bennett offered **Resolution No. 19-05-01-05** to repair the system for the total of \$1977.00, Tr. LeDuc seconded upon roll call vote: Jarvis-yes, Bennett-yes, LeDuc-yes, Wing-yes, Mayor Scholl -yes. Resolution Carried.

Tr. LeDuc made the motion, seconded by Tr. Wing to adjourn to executive session at 8:40 PM to discuss legal advice and a particular person, all were in favor, motion carried. Tr. LeDuc made the motion, seconded by Tr. Jarvis to adjourn the executive session at 8:50 PM all were in favor, motion carried. Mayor Scholl stated that the action taken is the Attorney will be advised to send a letter to the past website operator to cease and desist or we will take him to court. The board also agreed to set the following policy in regards to employees out on **leave and disability payments**: The employee must exhaust all village leave time credits before submitting for disability payments and will not accrue any vacation, sick or personal time while out on disability leave.

Tr. Jarvis offered **Resolution No. 19-05-01-06** to pay the **bills** as presented on Abstract No. 12 for \$37,561.38 Tr. LeDuc seconded upon roll call vote: Jarvis-yes, Bennett-yes, LeDuc-yes, Wing-yes, Mayor Scholl -yes. Resolution Carried.

Tr. LeDuc made the motion, seconded by Tr. Jarvis to adjourn at 8:55 PM all were in favor, motion carried.

Respectfully submitted,

BENNETT

JARVIS

LEDUC

CLERK

MAYOR

WING