

ANNUAL AND REGULAR MEETING, OCTOBER 7, 2020 at the village office at 7 PM.

Present: Mayor Scholl, Trustees Bennett, Jarvis, LeDuc and Mullady, Attorney Douthat

Guests: Kelli Rose, Deputy Clerk, Shawn Ryan, PW Supervisor, Larry Carrow, Chief WWTP Operator, Kristina O'Neill, Recreation Director, Bobbie Jo Provost, EMT/Driver, Jana Wynn

ANNUAL MEETING:

Mayor Scholl appointed **Eric Jarvis, Trustee** for a term that ends on March 31, 2021. Tr. Mullady made the motion, seconded by Tr. LeDuc to accept the appointment all were in favor motion carried.

Tr. LeDuc made the motion, seconded by Tr. Jarvis to accept the resignation of **Michael Bennett** as **Village Justice** elect all were in favor motion carried. Mayor Scholl stated that Karen Waldron-Munson and Carol Plumadore have agreed to carry on as Justice and Clerk until the elections are held in March.

Mayor Scholl read the following annual appointments: Deputy Clerk-Treasurer: Kelli Rose; Deputy Mayor: Eric Jarvis; Official Depositories: Glens Falls National Bank, Bank of Castille; Official Newspaper-Press Republican: Codes Enforcement Officer/Zoning Enforcement Officer-Derrick Martineau; Trustee for Water-Eric Jarvis; Trustee for Sanitary Sewer-Tina LeDuc; Fire Dept-Michael Bennett; Trustee for Public Works/Streets-Judith Mullady; Liaison to Youth Commission-Tina LeDuc; American Disabilities-Judith Mullady; Liaison to Community Development/Beautification-Tina LeDuc; Public Safety/health Committee-Eric Jarvis; Liaison Community Building-Tina LeDuc ; Liaison to Planning & Zoning-Judith Mullady; Discrimination/Harassment Committee-Tina LeDuc/Michael Bennett; EMS-Michael Bennett, Eric Jarvis; Ethics Committee-Judith Mullady, Eric Jarvis; HIPAA Officer-Kelli Rose; Village Historians-Larry and Colleen Seney; Acting Village Justice -Karen Munson-Waldron; Deputy Registrar of Vital Statistics-Kelli Rose; Village Attorney-Matthew Douthat; Medical Director-Stephen Skinner; Planning Board (6 years)-Bonnie Pelerin; Planning Board (1 years)-Gary Hart. Tr. Mullady made the motion, seconded by Tr. LeDuc to accept the appointments, all were in favor motion carried.

Tr. Jarvis offered **Resolution No. 20-10-07-01** to accept the attached **Procurement Policy** Tr. LeDuc seconded upon roll call vote: Bennett-yes, Jarvis-yes, LeDuc-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

Tr. LeDuc offered **Resolution No. 20-10-07-02** to accept the attached **Investment Policy**, Tr. Mullady seconded upon roll call vote: Bennett-yes, Jarvis-yes, LeDuc-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

Tr. LeDuc offered the attached **Resolution No. 20-10-07-03** to approve the attached **meeting date** resolution, Tr. Mullady seconded upon roll call vote: Bennett-yes, Jarvis-yes, LeDuc-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

Tr. Jarvis offered **Resolution No. 20-10-07-04** to approve the **attached advance payments** resolution, Tr. LeDuc seconded upon roll call vote: Bennett-yes, Jarvis-yes, LeDuc-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

Tr. Jarvis offered **Resolution No. 20-10-07-05** to approve the attached **Standard Workdays** for retirement purposes, Tr. Bennett seconded upon roll call vote: Bennett-yes, Jarvis-yes, LeDuc-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

Tr. LeDuc made the motion, seconded by Tr. Mullady to adjourn the annual meeting at 7:09 PM all were in favor motion carried.

REGULAR MEETING:

Tr. Mullady made the motion, seconded by Tr. Leduc to accept the **minutes** of the previous meeting, all were in favor motion carried.

Kristina O'Neill, Recreation Director addressed the board regarding recreation activities. She asked if the board would approve increasing the Zumba class size to 25. Tr. Leduc made the motion, seconded by Tr. Mullady to increase the class size to 20 participants, all were in favor motion carried. Discussion was held on whether to hold the annual **Halloween Dance**. It was agreed that she could hold the dance in the gym on October 25, 2020 with a limit of 30 people with the volunteers, allowing one parent per household only and having two or three sessions with one half hour between for cleaning. Participants will pre-register through a google document. Tr. Leduc agreed to be there to help out.

Jana Wynn requested that the **PFC U-14 soccer team** be allowed to use the **gym** for practices. She presented the board with their plan. They have a group of 14 girls. They will be pre health checked, masks will be worn at all times except for drink/mask breaks which will be socially distanced. Spectators are not permitted though families can wait in their cars during practices. They do have their own insurance. And they will start in Nov through the winter. They are looking for one day per week or what ever time they can get. Tr. Leduc made the motion, seconded by Tr. Mullady to approve them using the gym around the youth commission schedule all were in favor motion carried. The board also agreed that this year coaches will have to reserve the gym for specific days and times so a schedule can be set up and that the bathrooms and door knobs etc. will be sanitized after the practice/game.

Chris Heinback from PL Customs came to discuss the options to purchase a new **ambulance** that he had been working with Jamie Willette and Tr. Jarvis on. He stated that it will take 240 days to build. Mayor Scholl stated that we are looking into taking delivery after the current fiscal year and asked what financing options did, he have. He will send the financing options that he has. Mayor Scholl stated that we need to look at what our finances are going to look at later in the year.

The board also discussed the **building use plans** for the public. It was agreed that the use of the cafeteria will have a 20-person max, gym 30 person max, gym with exercise 20-person max. There will be no food in the gym allowed, each group will have to have a covid plan that includes wearing masks, social distancing and sanitizing/clean up after the event.

The board agreed to take down the home time heroes' flags and put up the snowflake banners in the records room.

The board agreed to send via certified mail the Pre-Hospital Billing Agreement on to **Lyon Mountain EMS Inc.** as Attorney Douthat had reviewed it. Discussion was held that if they do not agree to sign then the village will no longer be able to send the ambulance for a link up.

At the request of the Clerk because of the issues with the fees being charged on the **credit card machine**, Tr. Leduc offered **Resolution No. 20-10-07-06** to cancel the **Bancard** account and return the machine, Tr. Mullady seconded upon roll call vote: Bennett-yes, Jarvis-yes, LeDuc-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried. It was agreed that we will look for some other credit card company that takes cards over the phone and there is no contact.

Tr. Jarvis made the motion, seconded by Tr. Bennett to accept the resignation of **Daniel Harriman** as EMT/driver all were in favor motion carried.

The board set the fall cleanup dates of October 13, October 19 and October 26, 2020.

Discussion was held on the **New Holland tractor**. Repairs that are needed come to \$2800.00. Larry Carrow, Chief WWTP Operator had gotten a price from Dragoons Farm Equipment for a new Kubota tractor with a broom attachment for \$22,336.38 with a trade in of our old one. Mayor Scholl thought that we would not need the broom until spring, and this could possibly be purchased with CHIPS funding. Shawn Ryan, PW Supervisor will check if this will be eligible under CHIPS funding. Tr. Jarvis offered **Resolution No. 20-10-07-07** to purchase the tractor for \$18135.00 and appropriate PW Equipment funds to Sewers Equipment (G8120.200), Tr. Leduc seconded upon roll call vote: Bennett-yes, Jarvis-yes, LeDuc-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

Tr. Mullady offered **Resolution No. 20-10-07-08** to accept the **Annual Update Document** for fiscal year ended 5/31/20 for filing, Tr. Leduc seconded upon roll call vote: Bennett-yes, Jarvis-yes, LeDuc-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

The board agreed to set up a special meeting for October 21, 2020 at 4:00 PM to introduce the Zoning law amendment.

Tr. Jarvis offered the attached **Resolution No. 20-10-07-09** to adopt the new **Retention and Disposition Schedule for NY Local Government Records (LGS-1)**, Tr. Bennett seconded upon roll call vote: Bennett-yes, Jarvis-yes, LeDuc-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

Tr. Jarvis made the motion, seconded by Tr. Mullady to approve a parade on the village streets in celebration of Eleanor Mayette's 100th birthday all was in favor motion carried. Tr. Leduc offered the attached **Resolution No. 20-10-07-10** expressing congratulations and best wishes to **Eleanor Mayette** on the occasion of her 100th birthday, Tr. Mullady seconded upon roll call vote: Bennett-yes, Jarvis-yes, LeDuc-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

Mayor Scholl appointed **Aaron Robart, Shayne O'Neill and Nicholas Barnaby probationary firefighters**. Tr. Mullady made the motion, seconded by Tr. Jarvis to accept the appointments all were in favor motion carried.

Tr. Bennett made the motion, seconded by Tr. Leduc to accept **Nick Aierle's** resignation from the Dannemora Fire Department all were in favor motion carried.

Mayor Scholl read the overtime, parking, gas, diesel, EMS and Fire reports for September. Jamie Willette, Supervising AEMT/driver requested advertising for a full time AEMT/Driver. The Clerk will figure the costs vs the OT the village is paying for the special meeting.

Tr. Mullady offered **Resolution No. 20-10-07-11** to approve the quote from **Apple Valley Masonry** for the repair of the firehouse wall for \$470.00, Tr. Bennett seconded upon roll call vote: Bennett-yes, Jarvis-yes, LeDuc-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

Tr. Jarvis offered **Resolution No. 20-10-07-12** to approve **Jim Waldron** purchasing 155 yards of millings from the village for \$2.50/yard and the clerk will be advised as to the exact amount for the billing, Tr. Bennett seconded upon roll call vote: Bennett-yes, Jarvis-yes, LeDuc-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

Tr. Jarvis noted that the **EMS changeover** to Saranac Fire Station was not as smooth as agreed upon.

Mayor Scholl noted the letter from **Shawn Ryan and Larry Carrow** regarding the policy change made by the village board regarding **health insurance coverage at retirement**. The board changed it to read the Health insurance premiums shall be paid at the same rate that is applicable at the time of employee's retirement (10% or 20%). They don't agree with the change. Mayor Scholl stated that it is a budget issue, and they could look at it next year at budget time.

Shawn Ryan, PW Supervisor discussed the **sidewalk project** in front of the salon on Emmons St. He requested that instead of cement that they pave the area as the plow will dig up the cement. The board agreed to pave it instead. The board agreed to cover up the back door to the salon for winter.

Tr. Bennett offered **Resolution No. 20-10-07-13** to pay the **bills** as presented on the abstract no.5 for \$159,116.72, Tr. Leduc seconded upon roll call vote: Bennett-yes, Jarvis-yes, LeDuc-yes, Mullady-yes, Mayor Scholl-yes Resolution Carried.

Tr. Jarvis made the motion, seconded by Tr. Leduc to adjourn at 9:15 PM all were in favor motion carried.